

DARBY CONDOMINIUM ASSOCIATION MINUTES

February 13, 2017

The Board of Directors met on Monday, February 13, 2017 in the club house. President Jeff Duncan called the meeting to order at 6:06 P.M. All Board Members except Cheryl Kochevar were present and Rachel Long, ex officio member, Access Realty. No minutes were read and approved.

Caleb Clapp was called on to give the following financial report provided to him by David Long as of January 31, 2017:

	Nov-30 days	Dec-31 days	Jan – 31 days
Operating Funds	\$ 36,685	\$ 47,443	\$ 38,089
Reserve Funds	\$705,713	714,019	\$724,099
Unpaid Dues (3mo.)	\$ 17,795	14,068	\$ 16,477
Unpaid Dues (over 3 Mo.)	\$ 10,255	9,952	\$ 11,169
Total Current Assets	\$760.193	\$775,530	\$778,665

President Duncan then reported he and Cheryl Grass had met with Jennifer Aase from Corion for a quarterly review of the landscaping. The Board then discussed the items in the 2017 Project List which includes the following:

- (1) Carpet cleaning annually instead of once every two years. Motion for Northwest by Cheryl Grass and seconded by Mona Hanson. Erin abstained.
- (2) Prepare a quarterly community Newsletter (Rita will publish if board and residents write the articles (none before March 4 and to hopefully publish by April). Cheryl Glass will do the landscaping and Thelma volunteered for owner activities to be conducted in the Maintenance building. She was informed that Erin had already conducted a survey and she would turn the results over to Thelma.
- (3) Update job descriptions for Jim and Aman (will be emailed to us in a week or two)
- (4) Restripe parking spaces (scheduled for the spring). Need to obtain bids for this soon.
- (5) Prices for de-icer for parking lot and sidewalks during winter (\$738.00 vs. \$7,000.00)
- (6) Evaluate the fitness equipment (need additional questions answered by the rep who does our maintenance presently).

Management reported there is a drainage problem at Building 508-104 and the quote for a French Drain is \$915.00. Also reported there are re-occurring siding problems on our buildings, especially 508. Will have reports on these next meeting.

Questions and answers from the floor.

Motion to adjourn at 6:41 P.M. Next meeting will be March 20, 2017.

Respectfully Submitted

Thelma H. Darling
Secretary